

# Workcation unlocked

Introduction to Access Packages



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Something security





# Request access package



# What are access packages

- 👤 Self-service
- 👤 Approvals
- 👤 Reviews
- 👤 Time limited

# Prerequisites

-  Entra ID P2
-  Entra ID Governance
-  Entra Suite
-  Monthly active users for B2B

<https://www.microsoft.com/en-us/security/business/microsoft-entra-pricing>

<https://www.microsoft.com/en-us/security/pricing/microsoft-entra-external-id>

# Prerequisites



- Global Administrator
- Identity Governance Administrator
- Catalog Owner
- Access Package Manager

# Eligible resources

- Security & M365 groups
- Applications (+app roles)
- SharePoint sites
- Entra Roles \*
- API Permissions \*

\* = Preview

# Approval

- Up to three stages of approval
- Manager\* or Sponsor\* or group/user
- \* +1 Fallback
- Alternate approver after timeout



Joann Guerrero

  Reply  Reply all  Forward   

To:  Mary Collins

Sat 5/16/2026 3:25 PM

Hi Mary,

I hope you're having a great week!

I would like to formally request approval for a temporary workcation. I am planning to work remotely from Valencia, Spain, from June 5th to June 16th.

I want to assure you that my working hours will fully align with our team's core time zone, and I will be fully available for all scheduled meetings. Ahead of the trip, I will ensure all my current deliverables are up to date, and my internet connection at the location is high-speed and secure.

If you are comfortable with this arrangement, please let me know what next steps I need to take to get this officially approved and set up from an IT perspective.

Thanks so much for considering my request!

Best regards,

Joann



You

Hi Mary, I hope you're having a great week! I would like to formally request approval for a temporary workcation. I am planning to work remotely from Valenci...

Sat 5/16/2026 3:25 PM



Mary Collins

To: @ Joann Guerrero



Reply

Reply all

Forward



Sat 5/16/2026 3:27 PM

Hi Joann,

Thanks for reaching out! Your plan sounds wonderful, and I'm happy to approve the workcation from my end. Taking care of your deliverables and staying aligned with our core hours sounds perfect.

To get everything officially processed and to ensure you don't run into any IT or security blockages while working from Spain, you'll need to request access through our system.

Please log into the [myAccess portal](#) and look for the "Workcation Access Package."

Once you submit the request with your travel dates there, it will route back to me for formal system approval. This will automatically configure your security settings so you can log in smoothly from abroad.

Safe travels, and let me know if you need anything else before you go!

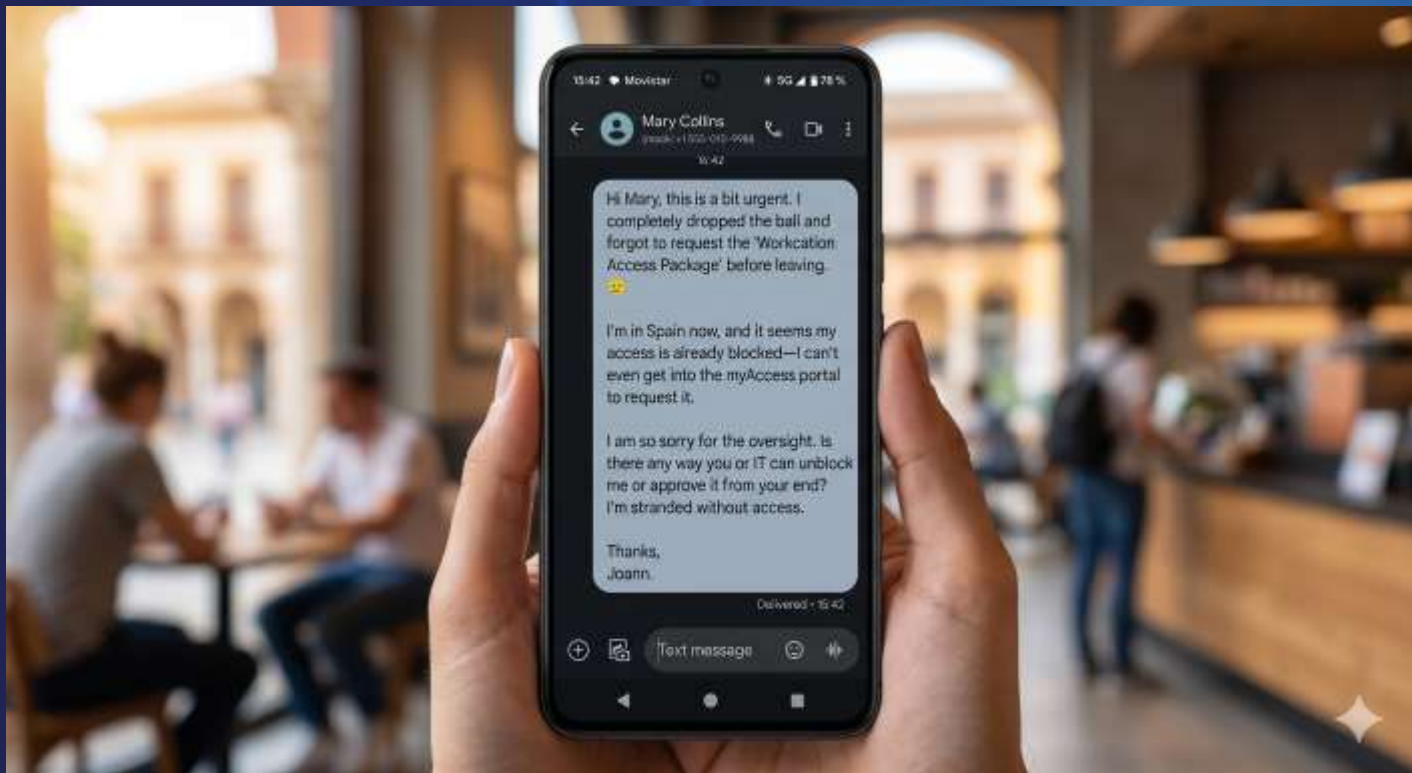
Best,

Mary Collins

\*\*\*

Reply

Forward



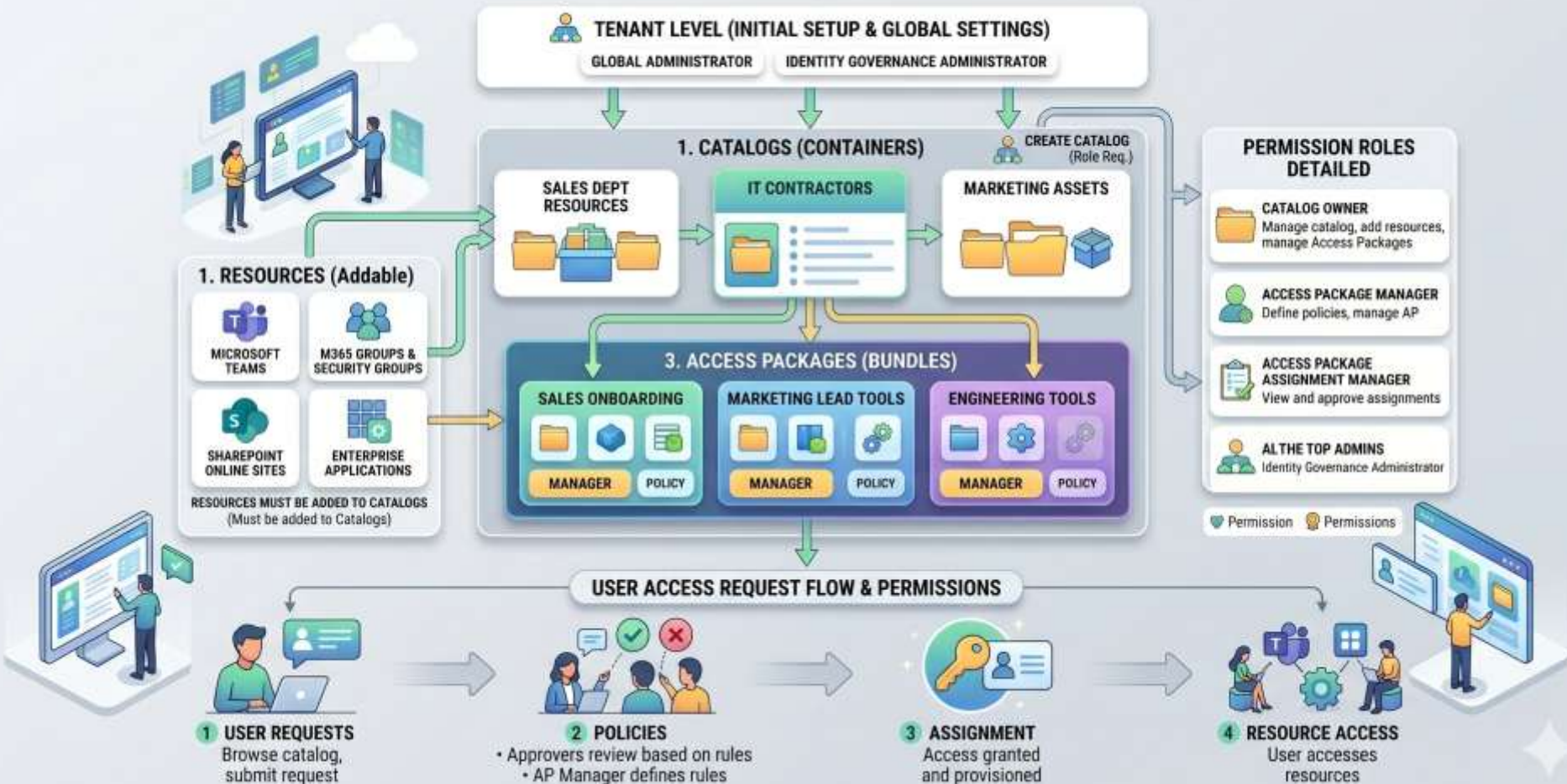
# Request on behalf

 demo 

# Create this yourself

 demo 

# MICROSOFT ENTRA ID ENTITLEMENT MANAGEMENT: RELATIONSHIPS AND REQUIRED PERMISSIONS



# Movers

- Still eligible until end of access package, review needed
- Dynamically removed for auto-assignment access packages

# B2B Users

- Management app in our tenant
- Guests get guest account and app role for application

# Other use-cases

- 👤 License for x
- 👤 Opt-in security
- 👤 Testing conditional access

# Things we did not show

- Custom extensions (logic apps for advanced stuff)



Please evaluate this session in the App.

# THANK YOU

**Are there any questions?**

